



2018/2019 NOMINATIONS FORM FOR TMAC NATIONAL BOARD

Deadline for receiving nominations to be included in the Annual and Special Meeting package is Wednesday, May 9, 2018 at 11:59 p.m.

I nominate myself or the following TMAC member in good standing for election to the TMAC 2017-2018 National Board of Directors:

Nominee (please print) _____

Nominee's signature _____

Sponsor (please print) _____

Sponsor's signature _____

Seconder (please print) _____

Seconder's signature _____

Positions available for nomination are as follows:

(3) Directors (from both media and industry)

Please indicate the position you are running for _____

Please provide a short personal biography of nominee (250-300 words), including what skills and experience you/he/she will bring to TMAC.

Deadline for receiving nominations to be included in the AGM package is Wednesday, May 9, 2018 at 12 p.m. EST.

Please send to Elizabeth Kerr at elizabethkerr@travelmedia.ca directly. Please ensure that the Nominations Form is completed and that your bio is included.

Thank you.

NATIONAL BOARD DUTIES

PRESIDENT

- Elected by the membership
- Serves as a President, Director and Signing Officer for a two-year term
- Chairs the Annual General Meeting
- Prepares agenda
- Co-ordinates all reporting activities
- Ensures democratic process of nominations and elections
- Chairs the National Board meetings
- Ensures input from all committees
- Follows up and liaises with board members on portfolios, as required
- Ad hoc member of all committees
- Represents the association at various functions during the year
- Initiates projects
- All National Committee Chairs and Chapter Board members report to the President
- Sit on and/or Chair at least one National Committee

Benefits

- \$10,000 Honorarium
- Membership dues waived
- Conference dues waived
- Conference accommodation waived
- Conference airfare waived
- Re-qualification waived
- Ten volunteer points earned towards re-qualification (for Media)

VICE-PRESIDENT

- Elected by the membership
- Serves as a Vice-President and Director for a two-year term
- Keeps abreast of all ongoing items
- Serves on committees set up by the TMAC Board, as required
- Attends all National Board meetings



- In the absence or disability of the President, perform the duties and exercises the powers of the President
- Any other duties as shall from time to time be imposed upon him/her by the TMAC Board
- Sits on and/or Chair at least one National Committee
- Prepared to be President for a two-year term following current President

Benefits

- Membership dues waived
- Conference dues waived
- Conference accommodation waived
- Conference airfare waived
- Eight volunteer points earned towards re-qualification (for Media)

SECRETARY

- Elected by the membership
- Serves as a Director and Signing Officer for a two-year term
- Appointed as an Officer by the Board
- Maintains the Minute Book of National Board of Directors' meetings
- Acts as Nominations and Returning Officer for the annual elections
- Ensures democratic process of National Board meetings by implementation of Robert's Rules
- Notifies all Board members of meetings, dates, and locations
- Attends all National Board meetings
- Sits on and/or Chairs at least one National Committee

Benefits

- Membership dues waived
- Conference dues waived
- Conference accommodation waived
- Conference airfare waived
- Eight volunteer points earned towards re-qualification (for Media)

TREASURER

- Elected by the membership
- Serves as a Director and Signing Officer for a two-year term
- Appointed as an Officer by the board



- Works with President and Executive Director to oversee all income and expenditure
- Produces quarterly reports for the National board and all members
- Chairs the Finance Committee and develops an annual budget to present to the National Board
- Presents the Audited Financial statements at the Annual General Meeting for approval
- Attends all national board meetings

Benefits

- Membership dues waived
- Conference dues waived
- Conference accommodation waived
- Conference airfare waived
- Eight volunteer points earned towards re-qualification (for Media)

DIRECTORS AT LARGE

- Elected by the membership for a two-year term
- Attend all national board meetings
- Sits on and/or Chairs at least one National Committee

Benefits

- Membership dues waived
- Conference dues waived
- Seven volunteer points earned towards re-qualification (for Media)